



**inovamundi**

# O evento de ciência e inovação da Feevale



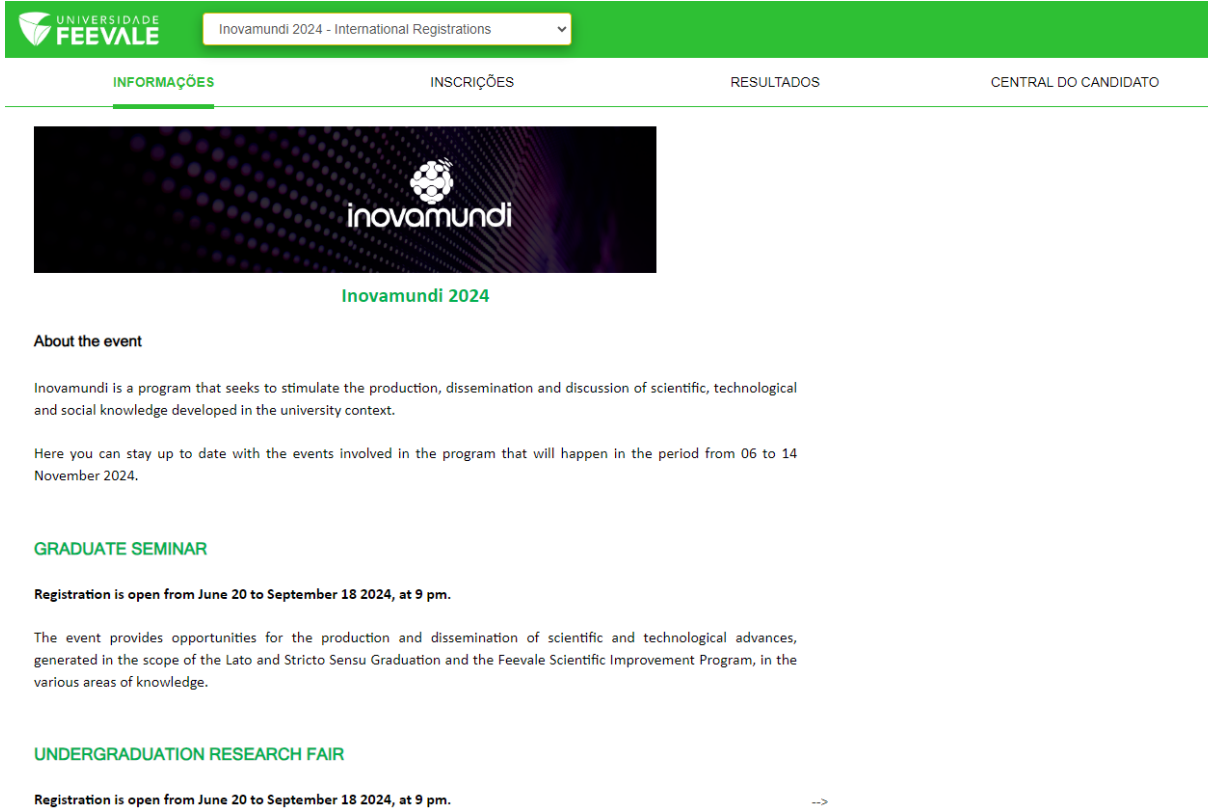
# Feevale's science and innovation event



## INTERNATIONAL REGISTRATIONS TUTORIAL

- Authors should register for the event through an electronic form, available on <https://www.feevale.br/en/education/courses-and-events/inovamundi>
- For registering, an abstract should be submitted, as explained on slide number 16.
- Submissions by e-mail will not be accepted.
- The registration period for works is from June 20th to September 18th, 2024, until 9 p.m.

- Authors should register for the event through an electronic form, available on <https://www.feevale.br/en/education/courses-and-events/inovamundi>



The screenshot shows the top navigation bar of the website, which is green. On the left is the Universidade Feevale logo, and on the right is a dropdown menu showing "Inovamundi 2024 - International Registrations". Below the navigation bar are four tabs: "INFORMAÇÕES" (highlighted with a green underline), "INSCRIÇÕES", "RESULTADOS", and "CENTRAL DO CANDIDATO". The main content area features a large black banner with the "inovamundi" logo in white. Below the banner, the text "Inovamundi 2024" is displayed in green. The page is organized into sections: "About the event", "GRADUATE SEMINAR", and "UNDERGRADUATION RESEARCH FAIR".

UNIVERSIDADE FEEVALE

Inovamundi 2024 - International Registrations

INFORMAÇÕES INSCRIÇÕES RESULTADOS CENTRAL DO CANDIDATO

**inovamundi**

**Inovamundi 2024**

**About the event**

Inovamundi is a program that seeks to stimulate the production, dissemination and discussion of scientific, technological and social knowledge developed in the university context.

Here you can stay up to date with the events involved in the program that will happen in the period from 06 to 14 November 2024.

**GRADUATE SEMINAR**

Registration is open from June 20 to September 18 2024, at 9 pm.

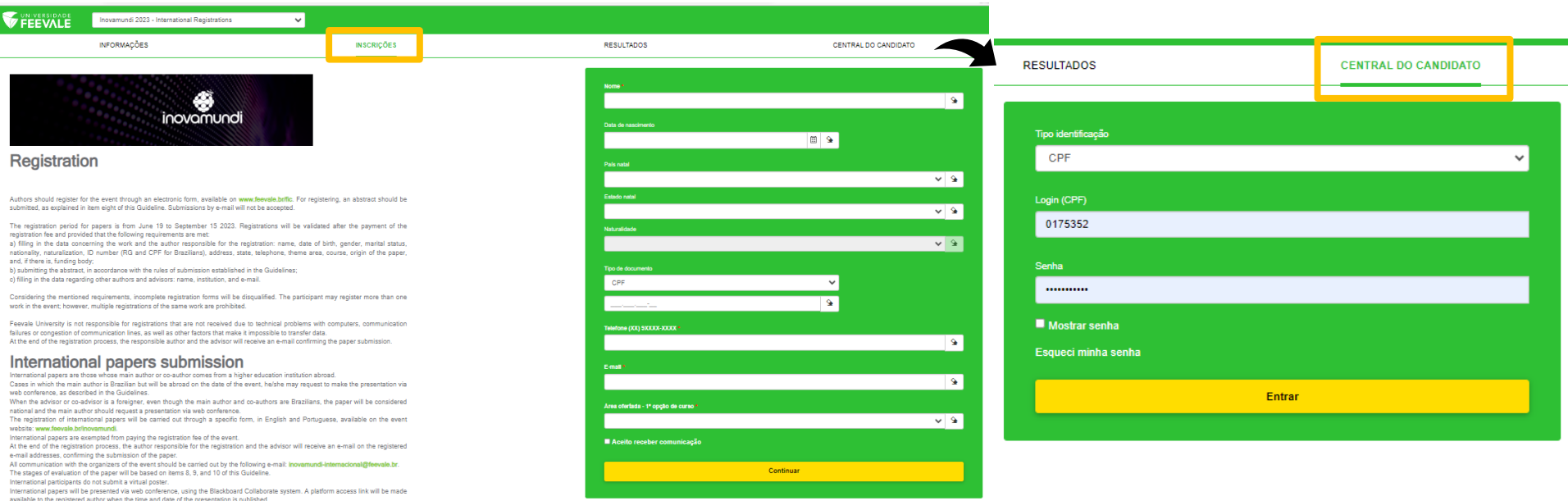
The event provides opportunities for the production and dissemination of scientific and technological advances, generated in the scope of the Lato and Stricto Sensu Graduation and the Feevale Scientific Improvement Program, in the various areas of knowledge.

**UNDERGRADUATION RESEARCH FAIR**

Registration is open from June 20 to September 18 2024, at 9 pm. -->

- **“INSCRIÇÕES”= REGISTRATIONS:** For those who never subscribed to “Portal do candidato-Processos seletivos”, in English “Candidate Portal – Selection Processes”, should make the first registration.

**“CENTRAL DO CANDIDATO”= CANDIDATE CENTER:** You can log in with your user and password, created by you during the first registration.



The image shows a screenshot of the FEEVALE registration portal. The top navigation bar includes 'INFORMAÇÕES', 'INSCRIÇÕES', 'RESULTADOS', and 'CENTRAL DO CANDIDATO'. The 'INSCRIÇÕES' section is highlighted with a yellow box. Below it, the 'Registration' form is visible, with fields for Name, Date of birth, Country of birth, State of birth, Nationality, Type of document, Telephone, E-mail, and Area of study. The 'CENTRAL DO CANDIDATO' section is also highlighted with a yellow box, showing a login form with fields for 'Tipo identificação' (set to CPF), 'Login (CPF)', 'Senha', and a 'Mostrar senha' checkbox. A yellow arrow points from the 'CENTRAL DO CANDIDATO' tab to the login form. At the bottom of the login form is a yellow 'Entrar' button.

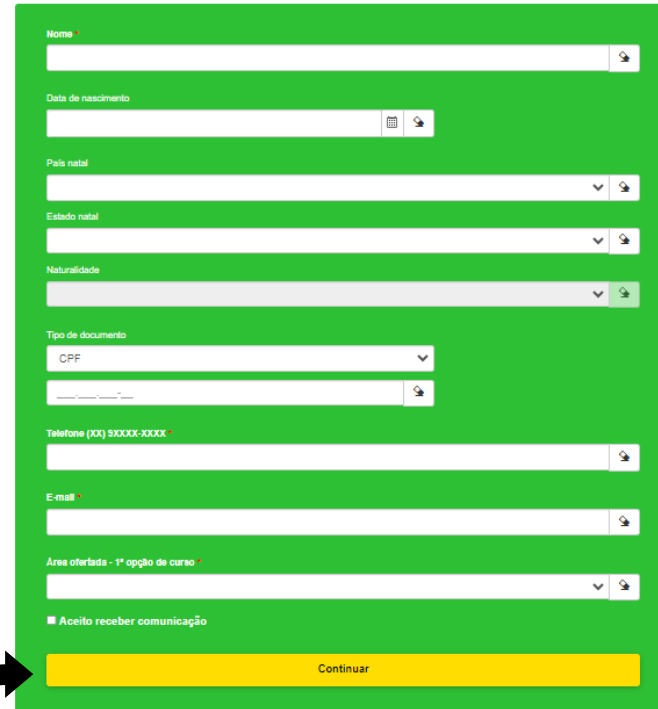
**IMPORTANT: the CANDIDATE CENTRAL (CENTRAL DO CANDIDATO) is not part of the Student Portal (Portal do Aluno). They are different environments, with different accesses.**

- In case you start your registration in “Inscrições”, and it reports that you already have an access, you should log in on Candidate Center (Central do Candidato). If you don’t know your password, it is possible for the system to send a new password for you, by clicking on “Esqueci a minha senha” (Forgot my password).

If you still couldn’t log in, send an e-mail to **inovamundi-internacional@feevale.br**.

### PERSONEL INFORMATION:

- Nome= Name;
- Data de nascimento= Date of birth;
- País natal= Country of origin;
- Estado natal= State/territory of birth;
- Naturalidade= Nationality;
- Tipo de documento (passaporte)= Type of document (passport);
- Telefone= Cellphone;
- E-mail= E-mail;
- ÁREA OFERTADA= Choose the modality of the event you want to participate (SE, SPG or FIC);



Nome \*

Data de nascimento

País natal

Estado natal

Naturalidade

Tipo de documento

CPF

Telefone (XX) 9XXXX-XXXX

E-mail \*

Área ofertada - 1ª opção de curso

Aceito receber comunicação

Continuar

▪ Fill in the **basic data (dados básicos)**:

- **Nome= Name;\***
- **Data de nascimento= Date of birth;\***
- **Estado Civil= Marital Status;\***
- **Nacionalidade= Nationality;\***
- **E-mail= E-mail;\***
- **Sexo= Gender;\***

▲
DADOS DO CANDIDATO
▲

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Dados básicos

Nome \* Data de nascimento \*

Estado civil \* Nacionalidade \* E-mail \*

Sexo \*

Feminino

Masculino

Field marked with \* must be filled.

- Fill in your **address (endereço)** information:

- País= Country;\*
- Telefone (1)= Cellphone (1);\*
- Telefone (2) = Cellphone (2);

Endereço

Pais \*

Telefone (XX) 9XXXX-XXXX \*

Telefone (XX) 9XXXX-XXXX

Field market with \* must be filled.



▪ Fulfill the **additional information**:

- **Cor/Raça= Race;\***
- **Grau de instrução= Instruction Level;\***
- **Curso de graduação= Graduation course;\***
- **Qual instituição de origem= Home institution;\***
- **Possui alguma deficiência/necessidade= Has a disability/necessity?;\***
- **Trabalho com potencial para patente= The work has potential for a patent?;\***

Cor/Raça *	Grau de instrução *
<input type="text"/>	<input type="text"/>
Curso de graduação: *	
<input type="text"/>	
Qual instituição de origem *	
<input type="text"/>	
Possui alguma deficiência / necessidade? *	
<input type="text"/>	
O trabalho tem potencial para patente? *	
<input type="text"/>	

Field market with \* must be filled.

- **Publicação autorizada= Authorized publication;\***
- **Financiador= Financier;**
- **Título do trabalho= Work title;\***
- **Autor principal= Main author;\***
- **Autor 2= Author 2;**

When inserting “No” (Não) in “**Authorized Publication**” (**Publicação autorizada**), the work won’t be published in the annals of the event.

Publicação Autorizada (anais do evento)? \*

Sim

Financiador (se houver):

Título do trabalho: \*

Café da Ética

Autor principal \*

Times New Roman

Autor 2

Arial Black

Field market with \* must be filled.

- Autor 3= Author 3;
- Autor 4= Author 4;
- Autor 5= Author 5;
- Autor 6= Author 6;
- Orientador principal= Principal advisor;\*
- E-mail orientador principal= Principal advisor e-mail;\*
- Orientador 2= Advisor 2;

Field market with \* must be filled.

Autor 3

Autor 4

Autor 5

Autor 6

Orientador principal \*

E-mail orientador principal \*

Orientador 2



- **Course data (Dados do Curso) – Interest options (opções de interesse): review subscription**



### OPÇÃO DE INTERESSE



Processo seletivo e área ofertada

Processo seletivo

Inovamundi 2024 - International Registrations



Área ofertada - 1ª opção de curso \*

EXTENTION PROGRAMS



Forma de inscrição \*

Inovamundi 2024 - International



- **Course data (Dados do Curso) – Submission of documents (ENVIO DE DOCUMENTOS):** Send an abstract of the work in doc. or docx. format.



ENVIO DE DOCUMENTOS



Documentos

Resumo (formato em word)

Enviar arquivo do documento \*

PROJETO DE PESQUIS V02.docx



**Attention: Do not send the abstract in pdf or image, only in doc. or docx. format.**

- **Course data (Dados do Curso) – Payment method (FORMA DE PAGAMENTO):** The 2024 edition will be free for international audiences.



## FORMA DE PAGAMENTO



Selecione a Forma de Pagamento \*

INOVAMUNDI 2024



Forma de Pagamento

INOVA03 - INOVAMUNDI 2024

Ver detalhes

- **Course data (Dados do Curso) – Password (SENHA):** Create your password that will be used for monitoring your registration on Candidate Center.

✔ SENHA



Crie sua senha (Mínimo 6 caracteres)

Digite a senha \*

\*\*\*\*\*



Digite a senha novamente \*

\*\*\*\*\*



← Anterior

Finalizar ✔



## IMPORTANT:

**Works should follow the presentation and formatting requirements that follow:**

- a) Be written in national language or, alternatively, for international presentations, in Spanish or English;
- b) be sent in the Event template, in .doc or .docx format, according to the file available on the official website and in the registration system (<https://www.feevale.br/en/education/courses-and-events/inovamundi>);
- c) the size of the file to be attached to the registration form must not exceed 3MB;
- d) and contain, in the order presented, the elements according to elements below:
  - I. Title, with a maximum of 160 characters;
  - II. name(s) of the author(s) and the advisor(s) and the acronym of their home institution, to the right of the page;
  - III. the author(s) mini-resumé(s) must appear in final page, with a maximum of 2 lines per author (approximately 200 characters with spaces), start with the maximum title completed, followed by other relevant academic information and, finally, their role in the institution
  - IV. keywords, from three to five, separated by a period; and
  - V. abstract must have between 900 and 2500 characters with spaces and contain the following elements: justification, objective(s), methodology, partial or final results and final considerations (it is recommended in this order, without being explicitly named in the body of the text).



## INTELLECTUAL PROPERTY

In this edition of Inovamundi, the Innovation and Technology Transfer Center (NITT), along with the authors and advisors involved in the event, will analyze projects that have the potential to become patents. This analysis will occur based on the indication of the author, who must answer the question "Does this work have potential for being patented?" in the application form. If the answer is positive, members of the NITT will accompany the presentation of the work in the merit analysis and, upon fulfillment of all prerequisites and interest of those involved, the projects will be forwarded to the Brazilian National Institute of Industrial Property (INPI).

Patent is the title issued by INPI, which recognizes that the object under analysis is truly an invention and not a mere discovery. The requirements for the project to be patented are novelty, inventive activity, and industrial application.

## AUTHORS AND ADVISORS

Up to six authors will be accepted for each work (advisors not included). The order of the authors' name will be responsibility of the person in charge with the registration, to be appointed in the electronic form. Author number one should be the person responsible for the registration and the other authors should be sequentially ordered.

The person responsible for the registration must be registered as author. If the name does not appear in the list of authors, the person will not receive a certificate and the name will not appear in the publications resulting from the event.

Up to two advisors will be accepted for each work, being the first one used to indicate the advisor and the second, the co-advisor.

The order given to the names of the authors and advisors at the time of registration will correspond to the order in which the names that will appear in the publication of the abstracts and the certificates.

## IMPORTANT

- At the end of the registration process, the responsible author and the advisor will receive an e-mail confirming the work submission, or you can consult the Candidate Center;
- Necessary changes in the data of registered authors and advisors and other information related to the work will only be accepted until the last day of registration and can be carried out only by the responsible author, through by Candidate Center;
- Considering the mentioned requirements, incomplete registration forms will be disqualified. The participant may register only one work in the event; multiple registrations of the same work are prohibited. Each work can only be subscribed once, regardless of which event or events (FIC, SPG or SE) the author is participating.

Any questions should be addressed to the email:  
**[inovamundi-internacional@feevale.br](mailto:inovamundi-internacional@feevale.br)**



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e inovação da Feevale

